

Childcare / Camp Pick-Up Authorization Addendum Form



Child's Name _____

Please list all the children's name if this notice applies to more than one child.

I, (parent/guardian) _____ am requesting to **add an authorized pick-up or remove a previous authorized pick-up** from the list of my child's approved pick-up list.

Individual(s) to be added / removed from my child's approved pick-up list:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Time frame of authorized pick-up:

_____ **One day only.** Date of specified pick-up _____

_____ **Week of** _____

_____ **For the dates ranging** _____

_____ **For the remainder of / duration of the registered program.**

(Note: if removing a parent/guardian from your child's pick-up list, you **must** provide the appropriate documentation to a Director. (Ex. Custody paperwork, court documentation, DHHS paperwork, etc.)

Parent/Guardian Signature _____

Date _____

Director Signature _____ **Date** _____

For internal use only -----

_____ Parent/Guardian called to adapt authorization for pick-up over the phone. Parent/guardian provided verbal consent for authorization to take place as stated above.

Supervisor signature _____ **Date** _____